

JAGUAR ENERGY SERVICES, LLC 310 N Parkerson Ave Crowley, LA 70526	Basic Safety Awareness
Original Date of Implementation: October 2013 New Effective Date:	Plan Revision Date: Page 1 of 8
Reviewed By: Jared Monk	Date: 01/10/2022

Section 12.0 BASIC SAFETY AWARENESS

A. Purpose

JAGUAR ENERGY SERVICES, LLC is vitally interested in the safety of employees and proper use of equipment in all phases of its operation.

1. As a result, this procedure has been designed to assist all **JAGUAR ENERGY SERVICES, LLC** personnel in knowing and complying with good safety practices in their daily work activities.

B. Scope

This procedure applies to all work locations, both **JAGUAR ENERGY SERVICES, LLC** and clients'.

1. Effectively implemented this procedure shall ensure a safer workplace, thus reduce the number of job-related fatalities, illnesses, and injuries.

C. Responsibilities

1. The Safety Coordinator or his/her designee is responsible for ensuring that employees have completed the training required by this procedure.
 - (a) Additional responsibilities include:
 - (i) The implementation of this Policy.
 - (ii) Take corrective actions on all violations or suspected violations of this procedure.
 - (iii) Documentation of completion by each employee.
2. The Supervisor is responsible for providing assistance in the implementation of this policy.
3. All employees are responsible for understanding the requirements of this procedure and conducting all work-related

JAGUAR ENERGY SERVICES, LLC 310 N Parkerson Ave Crowley, LA 70526 Original Date of Implementation: October 2013 New Effective Date:	Basic Safety Awareness Plan Revision Date: Page 2 of 8
Reviewed By: Jared Monk	Date: 01/10/2022

D. Procedure

Each employee's knowledge and routine observance of good Safety practices shall result in an Accident Free Workplace.

1. We believe that Safety is everyone's responsibility, and that the practices and procedures set forth in this Safety Manual should become a part of your daily life. Employees can report safety hazards anonymously and without fear for reprimand or reprisal by utilizing the safety suggestion box.
2. Everyone must maintain an active interest in the Safety Program and give their undivided attention to on-the-job safety discussions, which their supervisor may introduce from time to time to prepare them for new or hazardous work.
3. For sanitary and safety purposes **JAGUAR ENERGY SERVICES, LLC** shall not allow body piercing studs, ear rings, rings, chains, jewelry, or any other item that may be caught in equipment or structures while on the job or working at any location.
4. The employee must report promptly to his/her supervisor any injury he sustains while at work, no matter how slight he may consider the injury to be.
5. The employee must always keep in mind that one of his/her primary responsibilities as an employee is to perform his/her duties in a safe manner.
6. The employee must learn the approved safe practices applicable to his/her work and observe them at all times.
7. All employees should always be alert to safety and health hazards.
 - (a) Where feasible, correct or eliminate all obvious hazards immediately.
 - (b) Report all hazards and any corrective measures taken to the supervisor.
 - (c) Think before you act.

JAGUAR ENERGY SERVICES, LLC 310 N Parkerson Ave Crowley, LA 70526	Basic Safety Awareness
Original Date of Implementation: October 2013 New Effective Date:	Plan Revision Date: Page 3 of 8
Reviewed By: Jared Monk	Date: 01/10/2022

- (d) Follow instructions.
 - (e) Don't take chances.
 - (f) If you don't know...ask.

- 8. Correct and/or report to the client or your immediate supervisor, all unsafe conditions immediately.

- 9. Use the right tools and equipment for the job.
 - (a) Use them safely.
 - (b) Keep tools in good condition.
 - (c) Use, adjust, and repair only tools, machines, and equipment that you are trained and authorized to use.

- 10. Lift with your back straight and legs bent.
 - (a) Get help with heavy or awkward loads.

- 11. No one shall defeat the function of a safety device unless prescribed by operating or maintenance procedures.

- 12. All safety device malfunctions shall be reported to the supervisor/client as soon as possible.
 - (a) Flag the device immediately to warn others.
 - (b) In rare instances it could be necessary to defeat a safety device, or use a makeshift procedure as a temporary measure.
 - (i) If this is so, the effected equipment must never be left unmanned.
 - (ii) The problem must be corrected with the appropriate equipment or procedure as soon as possible.
 - (iii) Always notify the supervisor/client and all personnel that may be subject to come in contact with the hazard.

- 13. No one should attempt to do a job alone when common sense and safe working practices tell him assistance is needed.
 - (a) Employees working in dangerous locations are not permitted to work alone.
 - (b) If it is necessary to work alone, always plan your work and try to anticipate any hazards you might encounter.

JAGUAR ENERGY SERVICES, LLC 310 N Parkerson Ave Crowley, LA 70526	Basic Safety Awareness
Original Date of Implementation: October 2013 New Effective Date:	Plan Revision Date: Page 4 of 8
Reviewed By: Jared Monk	Date: 01/10/2022

14. All personnel shall use the protective equipment provided and prescribed for the work they are doing.
15. The workplace is no place for clowning.
 - (a) Never engage in scuffling, practical joking, or horseplay of any kind on the job. Such conduct is positively prohibited.
 - (b) Running on the job invites accidents. Under normal circumstances, no one should run in performing their work.
16. Fighting while on duty and/or on the job location is forbidden.
 - (a) Any employee observed fighting on the job shall be subject to disciplinary action up to termination.
17. Leaving the work location without proper permission and /or relief while on duty is not permitted.
18. Be careful in walking or moving about the work area so as to avoid slipping, tripping, or falling. Be especially careful when weather conditions, such as ice and mud, create or aggravate hazardous situations.
19. For their own protection, everyone is urged to observe good safety practices off the job, as well as on the job.
20. Relief crews coming on duty must be informed of any changes that have been made in equipment or procedures, since they were last on tour that might present a hazard.
21. Avoid carrying loads that extend above eye level or otherwise obstruct vision.
22. Retreat to a safe location when unusual strains are placed on equipment or materials.
23. Never walk and/or work under suspended loads.
 - (a) After a load has been raised, it must be cribbed, blocked, or otherwise secured at once.

JAGUAR ENERGY SERVICES, LLC 310 N Parkerson Ave Crowley, LA 70526	Basic Safety Awareness
Original Date of Implementation: October 2013 New Effective Date:	Plan Revision Date: Page 5 of 8
Reviewed By: Jared Monk	Date: 01/10/2022

24. Personnel should not walk on pipes or beams.
 - (a) They should use proper ladders and scaffolding.
 - (b) Personnel working six feet above ground or working platform level shall wear safety harnesses. (Refer to Fall Protection Section)

25. No major repair work shall be done over moving machinery.
 - (a) When close to moving machinery, a temporary guard should be provided between the machine and the men at work.
 - (b) Never attempt to grease moving machinery that is not equipped with properly guarded grease fittings.
 - (c) Drive belts must not be tightened while they are in motion.

26. All pressure must be removed from vessels, lines, regulators, meters, fittings, and connections before disconnecting, moving, or working on them.
 - (a) Weather conditions should be considered when blowing vessels or lines to the atmosphere.
 - (i) A hazardous condition may exist if sufficient wind currents are not present.

27. Engine crankcases or other reservoirs requiring periodic oil changes should be drained into drums or other containers, for proper disposal and not drained onto the ground.
 - (a) Every effort should be made to comply with the area pollution requirements.

28. Never hammer or pound on lines or fittings that are under pressure.
 - (a) Water and steam lines should never be converged into one discharge.

29. Every opening in decks, floors, the ground, or pits into which a person can accidentally step, must be constantly attended or protected by barricades or standard railings.

30. When two or more persons are using hammers and the like, they should maintain a safe distance from one another.

JAGUAR ENERGY SERVICES, LLC 310 N Parkerson Ave Crowley, LA 70526 Original Date of Implementation: October 2013 New Effective Date:	Basic Safety Awareness Plan Revision Date: Page 6 of 8
Reviewed By: Jared Monk	Date: 01/10/2022

31. Hazards such as nails or sharp edges around tops of kegs, barrels, boxes, cans and other containers should always be eliminated immediately.
32. Boards should never be thrown down, or allowed to lie around, with nail points protruding.
 - (a) The nails should be removed or bent down, preferably removed.
33. All operators of lifting equipment must be informed of the capacities of the equipment, and such operators must not exceed the capacity ratings.
 - (a) Capacity charts or signs shall be placed in clear view of the operator.
 - (b) Guards removed for repair work must be replaced immediately when repairs are completed.
 - (c) All hooks on hoisting equipment shall be visually inspected for cracks before using.
34. Drinking water containers shall have spigots, and individual sanitary cups shall be provided.
 - (a) A receptacle for used cups shall also be provided.
35. Should clothing become saturated with oil, gasoline, or chemicals, the employee should change clothes immediately to prevent skin irritation.
 - (a) The contaminated clothing must be placed in an approved properly marked container, and disposed as per **JAGUAR ENERGY SERVICES, LLC** procedure.
 - (b) The employee must avoid all sources of fire, including cigarettes, pipe, or cigar, prior to changing clothes, and wash the part of his/her body affected with soap and water.
 - (c) A doctor should be consulted if skin rash develops.
36. All vertical equipment must be securely anchored, guyed, or otherwise supported, during erection or dismantling before anyone is allowed to climb upon it.
37. All pools and pits containing hot water or hot oil should be reported at once, and railings or guards must be placed around or over them.

JAGUAR ENERGY SERVICES, LLC 310 N Parkerson Ave Crowley, LA 70526	Basic Safety Awareness
Original Date of Implementation: October 2013 New Effective Date:	Plan Revision Date: Page 7 of 8
Reviewed By: Jared Monk	Date: 01/10/2022

38. Only approved lights shall be used when repairing leaks or walking lines at night.

E. Housekeeping

1. All employees shall help keep everything, especially your work area, clean and orderly.
 - (a) Material must never be:
 - (i) Piled closer than 10 feet from the center of a railroad track or road.
 - (ii) Placed or left in aisles or walkways.
 - (iii) All materials properly stacked or stored.
2. Any employee working six feet or more above any working level, shall wear a safety harness, with a safety lanyard properly secured to a proper anchor point.
3. Clothing

All employees are required to wear clothing which affords sufficient protection for all weather conditions.

 - (a) Do not wear clothing, such as dragging pants, cuffs, shirt tails outside pants, loose or torn clothing, which could get caught in machinery or otherwise cause an accident.
 - (b) Worn or deteriorated work boots are not allowed.
 - (c) All personnel must wear clean and presentable clothing.
4. Abuse or destruction of any **JAGUAR ENERGY SERVICES, LLC** equipment or property is forbidden.
5. Obey warning signs and tags. They are posted to point out hazards. Smoking in all posted prohibited areas is not permitted.

F. Training Requirements

1. All **JAGUAR ENERGY SERVICES, LLC** personnel shall be trained on the following topics:
 - (a) The contents of this procedure.

JAGUAR ENERGY SERVICES, LLC 310 N Parkerson Ave Crowley, LA 70526	Basic Safety Awareness
Original Date of Implementation: October 2013 New Effective Date:	Plan Revision Date: Page 8 of 8
Reviewed By: Jared Monk	Date: 01/10/2022

G. Training Frequency

1. **JAGUAR ENERGY SERVICES, LLC** personnel shall be trained according to the following schedule:
 - (a) Initially upon hire.
 - (b) As necessary thereafter.